4.8 Control of Non-Conformances

Al Faniah has established a procedure to control non-conforming products.

The purpose of this procedure is to ensure:

- Product, which does not conform to product requirements, is defined and controlled to prevent its unintended use or delivery.
- The controls and related responsibilities and authorities for dealing with non-conforming product are identified.

This procedure applies for all products, process & system nonconformities and Client's complaints.

The action may take the form of repair, rework, re-grade, scrap, concession, etc.

4.9 Corrective Action / Preventive Action

Al Faniah has established a procedure for Corrective Action / Preventive Action.

The purpose of this procedure is to ensure the implementation of:

- Action/s to eliminate the cause/s of an existing nonconforming, defect or other undesirable situation to prevent recurrence.
- Action/s to eliminate the cause/s of potential nonconforming, defect or other undesirable situation to prevent occurrence.

4.10 Internal Quality Audit

Al Faniah has established a procedure for Internal Quality Audit.

The purpose of this procedure is to monitor the compliance of work practices with documented practices to determine whether the Quality Management System:

- Conforms to the planned arrangements, to the requirements
- Conforms to the requirements of the Quality Management System
- Conforms to the project requirements
- Is effectively implemented and maintained

Tentative audit schedule dates on which the audit will be performed during project execution.

4.11 Control of Quality and Project Records

All Quality Records shall be complied, stored and retained in which in such a way that they are readily retrievable, prevented from damage, deterioration and loss.

Al Faniah has established a procedure to control Quality and Project records. The purpose of this procedure is to ensure that pertinent Quality and Project Records such as Survey Reports, Material Certificate/ Receipts, Inspection and Closed-out Non conformance and corrective action reports are identified, collected, and maintained to demonstrate the effective implementation of Quality System in conformity with the specified requirements.

Quality records that may be generated during execution of the project are as identified in the list in Annexure. The deviations for non-application of any of the identified format (s) shall be effected through Concession Request (s). Similarly, addition to the list shall be identified through an amendment to Project Quality Plan.

4.12 Method Statements

Method Statements give information about relevant to the execution and performance of particular work. These are prepared in accordance with the contract requirements.

4.13 Inspection and Test Plan

Inspection and Test Plan for the project will attached along with the Method Statements.

4.14 Weekly & Monthly Report

During the construction phase of work, the Al Faniah shall furnish weekly & monthly reports in line with client requirements. Monthly report includes of all QA/QC activities including details of non-conformance reports and any testing and inspection works carried out.

4.15 Management Review

Management Review shall be conducted to ensure the continuing suitability, adequacy, and effectiveness of Al Faniah Quality Management System. Al Faniah shall review the QMS at defined frequency.

The project Manager shall be responsible to schedule Management Review Meetings and to distribute Agenda of Management Review Meeting to all Concerned Al Faniah personnel prior to the meeting.

4.15.1 The input information for management review includes:

1. Follow up actions from earlier reviews

2. Results of internal quality audits held during review period